

Annual Thesis Committee Meeting

To: Graduate Student Office – Strategy, Programs, Resources (SPR)

Graduate Student: _____

Institute: _____

Starting date of Thesis: _____

University & date of registration: _____

Date of the Thesis Committee Meeting: _____

Direct adviser from HMGU (chair of TC): _____

Adviser from University: _____

External expert from the field of the thesis project: _____

Additional adviser (optional): _____

Comments and recommendations of the Thesis Committee:

Please comment on the quality of the oral and written presentation, future plans - evaluation and recommendations. Please **clearly state** whether the student's progress is adequate*.

*If not, please re-summon a Thesis Committee meeting within the next two months.

Projected date of this additional meeting: _____

If this was the student's 3rd year TC meeting, does the TC recommend an extension of the student's contract beyond 3 years?

No Yes, an extension of the contract for _____ months is recommended.

Financing: PSP _____

If an extension is recommended, please provide the progress report and a detailed **work and time plan** for the requested time extension. This plan should contain a weekly or monthly work schedule and should specify a writing phase for the thesis. Without these documents an extension is not possible.

Signature of the
direct adviser (HMGU)

Signature of the
graduate student

Signature of the
adviser from university

Signature of the
external expert

Signature of the
additional adviser (optional)